

FENWICK GATED HOMEOWNER'S ASSOCIATION (HOA)

16801 Fenwick Blvd
Edmond, OK 73012

PH: (405) 341-1428 X1

www.fenwickgatedcommunity.org

Bob Edwards, 2009-2011, President

Margaret Little, 2011-2013, Vice-President

Jenny Carney, 2011-2013, Secretary

Virginia Aguilar, 2009-2011, Treasurer

Jim Boughman, 2011-2013, Member

MT Berry, 2010-2012, Member

Fenwick Main HOA Pres or VP, required – no term limit

TO: ALL Fenwick Gated Residents

September 20th, 2011

SUBJECT: 2011 Annual Meeting Invitation and NOTICE OF ASSESSMENTS

Dear Fenwick Gated Residents,

The annual meeting for your Fenwick Gated neighborhood homeowner's association (HOA) will be held Thursday, October 11th, 7:00 p.m., at the Fenwick clubhouse, 16801 Fenwick Blvd. Your attendance is encouraged at this important meeting. This meeting is an opportunity to find out how your dues are figured and the plans we have for maintaining your streets and gates. In order to facilitate expeditious check in, please arrive at least 15 minutes early.

A tentative agenda is attached for your info. Also attached is a proxy for your use if you are unable to attend the meeting. Use the proxy to appoint someone to vote for you by providing them with this form. You may also designate the Board as your proxy. Just drop the proxy form off in the clubhouse mailbox and the Board will cast votes for you as so indicated by you on the proxy. **WE ARE REQUIRED TO HAVE A QUORUM OF 10% TO CONDUCT BUSINESS AT THIS MEETING! YOUR VOTE IS IMPORTANT SO PLEASE SUBMIT YOUR PROXY IF YOU CAN'T ATTEND.**

This serves as your notice of assessments as follows: 2012 operating expenses \$130.00 due on or before February 15th, 2012 and a special assessment for 2012 street repairs of \$177.00 due on or before July 1st, 2012. **ASSESSMENTS FOR 2012 TOTAL: \$307.**

NOTICE OF SPECIAL RESERVE ASSESSMENTS

The undersigned President of Fenwick Gated Homeowner's Association (HOA), Inc., does hereby give notice to all current and potential homeowners in Fenwick Sections I, II, IV, and V that special reserve assessments for streets and gates were adopted by the Board of Directors of Fenwick Gated HOA by unanimous votes of those present on Monday, Sept 12th, 2011. The amount of the special assessment is \$177.00 and is to be collected from all homeowners for each lot by or before July 1st, 2012 or from new buyers upon the next sale of the property on or after June 1st, 2012.

Respectfully,



Bob Edwards, President
Fenwick Gated HOA Board of Directors

3 Attachments

1. Proposed Agenda
2. 2012 Annual Budget
3. Proxy